

Bulletin Board and Community Display Policy Ripon Public Library

Purpose

The library provides space on the bulletin board in the entryway and designated display areas for announcements and notices of local community events and information.

Policy

Library announcements will be given top priority on the bulletin board and display areas.

Individuals may submit posters and other printed announcements to library staff for placement in designated areas. Items will be displayed on an equitable basis, subject to available space, regardless of the beliefs and affiliations of the individuals or groups represented.

The following items are not allowed:

- Announcements or advertisements promoting profit-making organizations.
- Notices of merchandise or services for sale, rental announcements.
- Announcements promoting political parties, candidates, or those advocating the election of any candidate or a stand on any issues on the election ballot.
- Materials that advocate a position on a public issue.
- Materials missing information, such as events without a date, time, location, etc.

Announcements of fundraising events will be allowed when space is available and provided that detailed information is included; beneficiary must be named.

Announcements of educational events provided by profit-making businesses will be allowed when space is available.

Materials that are dated will be removed by library staff as soon as possible after the date of the activity. Generally, notices will not be posted for longer than one month. Materials will not be returned to those submitting them.

The final decision on whether to display materials rests with the Library Director.

Displaying of materials does not imply library endorsement of any content.

Approved by the Ripon Public Library Board on April 25, 2023.