

Bulletin Board Use Policy Ripon Public Library

Purpose

The library provides space on the bulletin board in the entryway for announcements and notices of local community events.

Policy

Library announcements will be given top priority on the bulletin board and literature displays.

Individuals may submit posters and other printed announcements to library staff for placement on the library bulletin board. Items will be posted or made available on an equitable basis, subject to available space, regardless of the beliefs and affiliations of the individuals or groups represented.

Religious or political materials are permissible for informational purposes or publicizing special events.

Items devoted solely to the sale, advertising, solicitation or promotion of commercial products or services for a single profit making business will not be accepted. Exceptions may be made if there is available space on the board. However, these items will be removed when the space is needed for a community event announcement.

Announcements of educational opportunities provided by profit making businesses will be allowed when space is available.

Posted materials must be dated and will be removed by library staff as soon as possible after the date of the activity being announced. Materials will not be returned to persons submitting them.

Approved by the Ripon Public Library Board on July 31, 2007. Reviewed April 29, 2014.