

RIPON PUBLIC LIBRARY APPLICATION FOR BORROWER'S CARD

— Please print clearly —

First name _____

Address _____

Middle name or initial _____

City _____

Last name _____

State/ZIP _____ / _____

Date of birth (M/D/Y) ___ / ___ / _____

Township (if you live outside any city/village) _____

Phone # _____ - _____ - _____

NOTICES BY EMAIL: To receive notices about your account (such as overdue materials, holds, etc.) by email instead of phone, enter your email address in the boxes below.

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Check here to receive occasional email communication from the Ripon Public Library on topics including events, fundraising, and library advocacy.

RIPON COLLEGE STUDENTS: *Of your home and on-campus mailing addresses, please enter the one here that you did not already enter above.*

Street _____

City/State/ZIP _____ / _____ / _____

PARENTS AND LEGAL GUARDIANS OF CHILDREN UNDER 18 YEARS OF AGE

are responsible for the return of materials borrowed by the children to whom cards are issued and for payment of fines incurred when these materials are overdue, lost, or damaged. If the applicant is a minor, a parent's signature is required on this form. All of the materials in the Library's collection are accessible to all users. Parents who wish to prevent their children from borrowing videos in the adult collection should check the appropriate box and sign below.

I would like my child to have access to the entire Library collection, **OR**

I would like my child to have access to the entire Library collection **EXCEPT** videos that are cataloged in the adult collection and our hoopla service.

Parent Name _____

Please enter your address Street _____

if different from applicant. City/State/ZIP _____ / _____ / _____

PLEASE READ AND SIGN:

I agree to obey the policies, rules and regulations of the Ripon Public Library, and to notify the Library if my name or address changes. I agree to pay all charges incurred for overdue, lost or damaged materials checked out to my library card. I will notify the Library immediately if my card is lost or stolen.

Signature of Applicant (if 18+) or Parent / Legal Guardian _____

Sign _____ Date _____

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Staff use only Barcode: _____ Entered by: _____ Verified by: _____ v.2023.10.13

INTERNET USE AGREEMENT (OPTIONAL)

I have read and understand and will abide by all stated conditions of the Ripon Public Library Internet Use Policy. I further understand that any violation of the regulations may result in loss of this and other Library privileges and that it may also constitute a criminal offense for which appropriate legal action may be taken.

Applicant's Name (18+) (print) _____

Applicant's Name (18+) (sign & date) _____

PARENT / LEGAL GUARDIAN SIGN-OFF

As the parent of the above applicant for use of the Ripon Public Library's Internet workstations, I have read the Ripon Public Library Internet Use Policy. I understand that this access is designed for educational purposes, but that the Library does not continually monitor users to see how it is being used. I will not hold the Ripon Public Library responsible for materials my child views or acquires on the network. I hereby give my child permission to use the Internet and certify that the information contained on this form is correct. I have read and understand and will abide by all stated conditions of the Ripon Public Library Internet Use Policy. I further understand that any violation of the regulations may result in loss of this and other Library privileges and that it may also constitute a criminal offense for which appropriate legal action may be taken.

Parent / Guardian Name (print) _____

Parent / Guardian Name (sign & date) _____

Internet and Computer Use Policy

Internet access via public computer stations is made available to persons who agree to comply with the following guidelines by signing an *Internet Use Agreement Form*.

Users must have a valid Ripon Public Library card. Valid cards belong to the patron signed into the computer station and are not blocked, barred, in collections, expired, or otherwise unusable for checkout.

A user whose account has been referred to the library's collection agency per the Circulation Policy will not be allowed to use a computer until the amount owed has been paid in full and the collection status cleared.

Children under 18 years of age must have on file an *Internet Use Agreement Form* signed by a parent or legal guardian.

Internet stations are available to qualified users on a first-come, first served basis.

Illegal activity is prohibited on public computers.

Sending, receiving, and/or displaying text or graphics which may reasonably be considered as pornographic are prohibited.

The display of threatening, harassing or abusive language and/or images is prohibited.

Any activity that interferes with the security and/or performance of the public computers and the library network is prohibited.

Users may not access the operating system or make any modifications to the hardware or software installed on public computers.

Filtering software is installed to help prevent users from connecting to pornographic and other prohibited sites. Users may request that the filter be turned off if it is blocking access to legitimate sites.

The library offers free wireless Internet access to persons with Wi-Fi capable devices. Applicable parts of this policy will be enforced for Wi-Fi users.

Library staff are available for assistance, but may not be familiar with every application or website that patrons want to use. In cases where in-depth instruction is needed, library staff will direct patrons to appropriate resources.

Information on the Internet is in a state of constant change and it is not possible for the library to control it. Policies which apply to library materials do not apply to the Internet. It is the responsibility of parents or legal guardians to monitor their children's use of the Internet and to determine what is appropriate.

Daily and per-session computer usage time may be limited. Computers automatically restart and any files saved on the local computer are deleted.

Failure to comply with these rules will result in loss of Internet access privileges.